

KVNF Board of Directors Meeting
233 Grand Ave., Paonia
19 July 2004

Board members present: Brian Cambria, Mike Chamness, A. Paul Douglas, Dennis Grunkemeyer, Cynthia Hines, Adam Silverstein, Wayne Wiitanen, Hal Wiseman.
Staff present: Sally Kane, Station Manager

A quorum being present acting Board President Adam Silverstein called the meeting to order at 6:42 pm.

The mission statement was read by Hines.

Grunkemeyer moved and Chamness seconded a motion that the minutes of the May Board of Directors meeting be approved as distributed. Passed unanimously.

The agenda was amended to add item II.f.3. DJ Forum.

Kane presented the station manager's report (attached in outline form):

KVNF is a PTFP finalist. In conference with PTFP personnel line-item costs were adjusted. If we get the grant it will be funded at 75%. The total is around \$166,000.

The green building grant proposal to the Kresge Foundation will be in the mail this week.

New grant sources are being developed: 7 Colorado foundations, USDA, Department of Local Affairs, also a "bricks and mortar" proposal to Kresge Foundation. The Gill Foundation and CPB grants are being closed out.

Kane and Grunkemeyer met and discussed a time line and strategy for the Development Committee.

A list of items that the Building Committee needs to take into its purview was presented, viz:

1. Insurance
2. Sub-floor
3. Awnings/trash/stove hood
4. Outside electrical box
5. Yard sale items
6. Floor and roof assessment
7. "In-kind" letters
8. Tax exemption report

The back bar may turn out to be an asset rather than a liability.

The roof and floor may well become major line item expenses. This needs to be evaluated by the Building Committee.

Board members need to keep track of hours spend on Board business.

The Building committee must consider

1. Guidelines and criteria for selecting and hiring an architect
2. Heating and cooling research
3. Create a time line and updated budget

Kane is revising the evaluation/work plan process for staff.

Kane will work with Lake City on the BLM lease issue. Cambria and Douglas indicated some issues that she will want to consider in her negotiations.

KVNF had a mock FCC inspection that was very successful.

All DJs must become sensitive to community standards with respect to obscenity and FCC regulations regarding obscenity.

Treasurer's Report (Hines). KVNF's finances are in very good shape. It will be useful to track return on investment (ROI) with respect to grants. In the future the Treasurer will attach the detailed financial reports to her Treasurer's report and send all by email prior to Board meetings.

Engineering Committee Report (Silverstein, Kane). Working on the MX problem with respect to our transmitter on raspberry peak. Some question about interference with Durango stations. There was a loss of signal due to a lightening strike that switched the Wakefield transmitter from Auto to Manual mode. Jeff Reynolds reset the transmitter and KVNF was back on the air. Skip Naft will be trained to be backup to the Chief Operator.

Development Committee Report (Grunkemeyer). There has been some response to the recent brochure mailing. The committee will be doing follow ups on individuals perceived to be possible continuing major donors. The committee will be needing help from the Board. Good tracking of donors and KVNF responses to them is in place. 100% giving by the Board and Staff is expected. In the future other major donors and service organizations will be approached. Talking-points packets for Board members will be available. Future on-air promos must be well-crafted. Kane handles all Capital Campaign calls.

Building Committee Report (Wiseman). Omitted by oversight. A special meeting or conference-call may be required to discuss issues regarding selection of an architect.

Outreach Committee Report (Hines). The KVNF birthday dance is scheduled for October 16th at Memorial Hall in Hotchkiss. The annual meeting of the membership will be held one week later, October 23rd. A speaker for the latter is still being sought. Changes to the bylaws to update the election process are being prepared by Chamness.

It is essential that the Community Advisory Board (CAB) be resuscitated. Douglas moved and Chamness seconded that Todd Hines be appointed as interim chairman of the CAB. Motion passed: 7 in favor, 1 abstention.

Douglas suggested that the CAB be involved in investigating programming changes procedures. Kane suggested that protocols for programming changes need to be developed.

The DJ Forum will replace The Big Picture effort. The Forum will meet quarterly to discuss issues and make recommendations to the Board. The first meeting will be on the 25th of August. Robin Boone will send announcements to all DJs.

New Business. Douglas moved and Grunkemeyer seconded a motion that Adam Silverstein be appointed President of the Board, filling the vacancy created by Sally Kane's resignation. In so doing the Board has tacitly accepted Kane's resignation letter of May 27, 2004 (attached). Silverstein accepted the nomination and was elected unanimously. Hines moved and Douglas seconded a motion that Dennis Grunkemeyer be appointed as Vice President of the Board. Grunkemeyer accepted the nomination and was elected by a unanimous vote. A replacement for Kane's Board position needs to be found. Douglas moved and Hines seconded a motion that Sally Kane be added as a signer to the January 19, 2004 resolution establishing signers on the Capital Campaign account. Motion passed unanimously

The August 16th meeting of the Board will be a work session. The meeting will be at 233 Grand Ave in Paonia at will convene at 6:30 pm. The Executive Committee will meet at the station that evening at 5:30.

Wiitanen moved and Chamness seconded that the meeting be adjourned. Passed unanimously and the meeting was adjourned at 9:07 pm.

Respectfully submitted,

Wayne Wiitanen, Secretary