

## **KVNF Board of Directors Meeting 25 July 2005**

KVNF Board of Directors Meeting  
Memorial Hall, Hotchkiss  
25 July 2005

Board members present: Felix Belmont, Brian Cambria, A. Paul Douglas, Paul Gibb, Dennis Grunkemeyer, Norma Philipps, Adam Silverstein, Wayne Wiitanen

Board members absent: Mike Chamness, Cynthia Hines

Staff members: Sally Kane, Christie Young

Silverstein called the meeting to order at 6:55 PM.  
Philipps recited the Mission statement.

*Cambria moved and Grunkemeyer seconded a motion that the minutes of the May 2005 Board meeting be approved as distributed. Passed unanimously.*

The agenda was amended to move public comment to the end (as there was no public present). Christie Young asked that a new business item be added re the Delta Blues event.

Sally Kane discussed the General Manager's report (attached). There was a brief discussion about why Directors and Officers (D&O) insurance was not necessary for KVNF. A discussion of Board candidates, biographies, the Newsletter and the Annual Meeting (scheduled for 22 October) ensued. Kane reviewed the status of PTFP grant expenditures. Kane then discussed changes to programming that are in the wind relative to CPB's new guidelines for the Community Service Initiative. Fundamentally KVNF is doing nearly everything that is recommended but has a major weakness in local affairs reporting. The implications for KVNF of establishing stronger local programming were discussed.

Christie Young presented the Development Director's report (attached). The Fall pledge drive was discussed. Young distributed talking-point folders and encouraged the Board to work on the questions and answers, and have new questions, point out ambiguities, and answers to the existing list of questions by the next Board meeting. The answers will then be used to create different "levels" of talking points. Young also indicated that Board members were needed to attend upcoming "House Parties" as part of the Capital Campaign effort.

Dennis Grunkemeyer discussed the status of the building renovation. Work to be completed over the remainder of the summer: drains plugged, roofing, doorway between south and north buildings, floor leveling, working bathroom before Mountain Harvest Festival. The clerestory is nearly complete. The Grand Avenue end of the south building will be used as a venue during the Mountain Harvest Festival at the end of September.

Paul Gibb discussed the financial statements prepared by CFO Philip Hassinger. His general conclusion was that the station is generally in good financial shape. Financing the remaining renovations scheduled as part of Phase II was discussed.

*Gibb moved and Douglas seconded a motion that if necessary, it will be permitted to dip into the operating reserve to pay for the floor renovation and that the funds so taken are to be repaid*

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*from the Capital Campaign account at the earliest possible time. Passed unanimously.*

Kane reported that her staff evaluations are nearly done and can be reviewed by the Personnel Committee. She also indicated that the Personnel Committee needed to evaluate her performance.

The letter (attached) from our radio engineer, Jon Banks, serves as the Engineering Committee report.

Current Board members running for re-election were reminded that biographies will be needed for the September Newsletter. Silverstein will prepare a "State of the Station" report for the Annual Meeting, and Gibb will prepare a financial report. The Pacifica Archives people will be doing a multimedia presentation following the Annual Meeting. Their expenses will need to be covered. It is expected that the annual meeting will be held in the new building. Kane remarked that a standard report format, like a newsletter, is needed for the annual report on the membership meeting.

A Board retreat is tentatively scheduled for 18/19 November. Kane recommended that a professional facilitator be hired for the retreat.

KVNF will have an opportunity to have a beer booth at the Delta Blues Event (8 October) if the Board will take it on as a Board project. The station staff will be unable to support this effort as they will be winding up the Fall pledge drive. It was suggested that Robin Boone be hired to organize the booth and train board members Douglas, Silverstein and Grunkemeyer. Further discussion will take place at the Development Committee meeting on 26 July.

*Cambria moved and Gibb seconded a motion to go into executive session at 9:35. Passed unanimously.*

*Douglas moved and Philipps seconded a motion to leave executive session at 10:05. Passed unanimously.*

*Gibb moved and Cambria seconded a motion to adjourn. Passed Unanimously.*

Meeting adjourned at 10:05 PM.

Respectfully submitted,

Wayne Wiitanen, Secretary