

## KVNF Board of Directors Meeting 19 September 2005

KVNF Board of Directors Meeting  
Memorial Hall, Hotchkiss  
19 September 2005

Board members present: Brian Cambria, A. Paul Douglas, Paul Gibb, Dennis Grunkemeyer, Cynthia Hines, Norma Philipps, Adam Silverstein, Wayne Wiitanen

Board members absent: Felix Belmont, Mike Chamness

Staff members: Philip Hassinger, Sally Kane, Christie Young

Public: Kate Zachman

Silverstein called the meeting to order at 6:40 PM.

Kane recited the Mission statement.

*Cambria moved and Hines seconded a motion that the minutes of the July 2005 Board meeting be approved as distributed. Passed unanimously.*

The agenda was amended to move the finance committee report after the development report, to add an outreach committee update, and as new business a Board retreat item.

There were no public comments.

Kane discussed the General Manager's report (attached). An additional \$3,000 will be available from CPB during FY 2006 and must be applied to purchasing additional national programming. Kane reported that training on the new automation system is coming up and Silverstein indicated that he wanted to be included in the training session.

Young discussed the Development Director's report (attached). Board members are encouraged to attend house parties. In addition volunteers are needed to man the beer booth at the Blues fest in Delta. The pledge drive needs phone volunteers.

Hassinger presented the Finance committee report (attached). An important change to note is that PTFP funding of translators and new STL equipment has been moved out of the Capital Campaign budget into the operations budget, as it is more relevant to operations than to Capital Campaign. Kane remarked that we need to keep focused on what we are raising money for: new studio construction. The Capital Campaign balance sheet shows negative current assets. This will be covered by a loan from the operations account. During examination of the budget worksheet underwriting was discussed in some detail. Young pointed out that her concern at the present time is care and feeding of existing underwriters – something that has been lacking for some time. Payroll items were discussed and Kane reported that changes are:

- Program Assistant – ¾-time
- Office Assistant – ¼-time
- Skip Naft is moving to a 20 hour work week as Music Librarian and production room assistance

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- Jeff Reynolds is now full-time and salaried.

Grunkemeyer gave a building update. Floor is poured and hardener will be applied tomorrow. The roof is totally sealed and is performing well. Electrical panels are in place and electrical runs are being made. Plumbing has been set up so that there is a functioning bathroom. Studios are the next step.

The major donor item was omitted as it was covered in the Development Director's report.

Silverstein reported on the Personnel committee's evaluation of the General Manager, Sally Kane. The evaluation was very positive and encouraging. Congratulations Sally!

Hines distributed a summary of changes in number of pledges and amount pledged for 2002 – 2004 for the various communities in our listening area (attached).

The Community Advisory Board will be at the annual meeting. Grunkemeyer will give them a tour of the building. Board members will be asked to introduce themselves at the meeting. Pacifica Radio archive will be on hand to give a multi-media presentation about Pacifica's history in public radio, and public radio in general. A Board retreat is tentatively scheduled for November 18-19. The regular November Board meeting will be held during this retreat, and that part will, of course, be open to the public.

*Douglas moved and Gibb seconded a motion to go into executive session. Passed unanimously.*

Board went into executive session at 9:20 PM.

*Philipps moved and Hines seconded a motion that the board leave executive session. Passed unanimously.*

Board left executive session at 9:40 PM.

*Wiitanen moved and Douglas seconded a motion that the annual salary of the General Manager, Sally Kane, be increased by \$3,000 and that she be encouraged to evaluate means of increasing staff salaries over time. Passed unanimously.*

*Wiitanen moved and Grunkemeyer seconded a motion to adjourn. Passed unanimously.*

Meeting adjourned at 9:45 PM.

Respectfully submitted,

Wayne Wiitanen, Secretary