

KVNF Board of Directors Meeting
Delta Chamber of Commerce Meeting Room
17 December 2007

Board members present: Don Bailey, Felix Belmont, Philip Egidi, Wiley Freeman, Dennis Grunkemeyer, Cynthia Hines, John Moore, Norma Philipps, Wayne Wiitanen.

Absent: Bill Wilson.

Staff: Sally Kane

After a round of introductions, Board President John Moore called the meeting to order at 6:45 PM.

The agenda was amended, and consisted of the following items:

- Call to order; approve minutes
- Finance report
- General Manager's report
- Appointment of audit committee
- Appointment of Finance and Personnel committees
- Authorizing Moore to access bank records
- Authorizing a mechanism for dealing with checks in equaling or exceeding \$10,000
- Discussion of gift acceptance policy
- Board fund-raising commitment
- Formation of *ad hoc* Executive committee
- To eat or not to eat
- Meeting dates
- Adding Daniel Costello to Paonia State Bank signature card
- Responding to Program committee re survey request

Bailey proposed and Hines seconded a motion that the minutes of the September 17th and October 28th be approved. Passed unanimously.

The finance report had been distributed by email prior to the Board meeting. Egidi expressed a concern about donor fatigue with respect to the proposed improvements to the KVMT signal.

Kane had distributed the General Manager's report by email prior to the Board meeting. She explained the 27% increase in health insurance premiums. She will investigate alternatives to the Rocky Mountain HMO. She reviewed the auction, which was the best ever. In response to a question about El Pomar Foundation, she explained that we were participating in their Technical Assistance program, and have had a positive interaction with the intern sent to work with the station. Suggested outcomes might be a communications plan, and metrics with respect to KVNF's strategic (three year) plan. The Board agreed to a suggestion that a letter to (intern) Alexander Sharp commending him for his efforts, and one to Steve Harper for his continuing help be sent. Kane distributed a copy of the auditor's report to each member of the Board. She noted how Philip Hassinger had dramatically simplified the audit data preparation process with a significant cost savings to KVNF. Hines proposed that a letter be sent to Hassinger commending him on his work. Board agreed.

Bailey proposed and Hines seconded a motion that the Finance committee also serve as the Audit committee. Passed unanimously.

Grunkemeyer proposed and Hines seconded a motion that the Finance committee consist of

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Grunkemeyer (chair), Belmont, and Moore with Kane and Hassinger representing the station; and the Personnel committee consist of Moore (chair), Hines, Bailey, and Wiitanen. Passed unanimously.

Wiitanen proposed and Egidi seconded a motion that John Moore be added to the list of persons eligible to request and receive information about KVNF's accounts at the Paonia State Bank. Passed unanimously.

Hines proposed and Philipps seconded a motion that the General Manager be required to notify the Finance committee of any financial transactions greater than or equal to \$10,000 and that such transactions be reported in the monthly Treasurer's report. Passed unanimously.

Kane will bring a report of all unpaid monthly bills to the Finance committee for their information.

A draft gift acceptance policy was discussed and corrections recommended. Kane will investigate the "conflict of interest policy" mentioned in the draft. Action on the draft was postponed to the January Board meeting. Egidi expressed some concern as to how the membership and public will know about the policy. It will be part of the development effort.

Moore opened a discussion of Board responsibilities for raising funds. Further discussion on the topic was postponed and will be a topic for a later Board meeting.

Bailey proposed and Philipps seconded a motion that an ad hoc Executive committee be formed and that the officers be appointed to said committee. Passed unanimously.

The Board agreed to the importance of having food prior to a meeting, but without stressing the resources of the station budget to provide it. Food would be available at 6:30 and the meeting would convene at 7:00. Philipps and Bailey agreed to serve as coordinators for food.

The draft of meetings was discussed and a revised schedule of meetings and locales will be presented at the January Board meeting. Assigned to the Executive committee.

Grunkemeyer proposed and Egidi seconded a motion that Daniel Costello be added to the signature card for the regular checking account at Paonia State Bank. Passed unanimously.

The Board agreed that the request for a survey from the Program Committee was not a Board decision and remanded it to the General Manager for consideration.

Wiitanen proposed and Moore seconded a motion that the meeting be adjourned. Passed unanimously. Meeting adjourned at 8:32 PM.

Next Board meeting: 6:30 PM on 21 January 2008 at KVNF in Paonia.

Respectfully submitted,

Wayne Wiitanen, Secretary